



APPLICATION FOR EMPLOYMENT

OUR MISSION:

Be Loose and Have Fun
Bake Phenomenal Bread
Run Fast to Help Customers
Give Generously to Others
Create a Strong & Exciting Bakery

APPLICATIONS ARE EFFECTIVE FOR SIXTY (60) DAYS, AFTER WHICH YOU MUST REAPPLY.

Position(s) applied for: ☐ EARLY MORNING PRODUCTION ☐ CUSTOMER SERVICE

Date ____/____/____

Name _____
Last First Middle

Address _____
Street Apt. # City State Zip Code

Phone #(____) _____ Other phone # (____) _____ E-mail address _____

What do you hope to achieve at Great Harvest / why do you want to work for us?

Our hours are Monday - Friday, 7:30 AM - 5:30 PM. Are you available to work before, during, and after these hours? _____

If not, please explain:

I have my own reliable vehicle: Yes _____ No: _____

I am at least 18 years of age: Yes _____ No: _____

I have a valid and current driver's license: Yes _____ No: _____

If "NO" to any of the above, please explain:

HOW WOULD YOU RATE YOURSELF ON THESE IMPORTANT WORK ATTRIBUTES?

1 = WEAK 2 = IMPROVEMENT NEEDED 3 = SOLID 4 = STRENGTH 5 = SUPER STAR

____ GENEROSITY: Your natural friendliness & communication skills.

____ ENERGY LEVEL: Your enthusiasm, self-motivation & urgency to get work done quickly.

____ RELIABILITY: Your dependability, attendance, self-discipline & dedication.

____ ATTENTION TO DETAIL: Your commitment to doing a job right, the first time & every time.

____ COMMUNICATION SKILLS: Your ability to listen well, express yourself clearly, & accept feedback.

____ PERSONAL PRIDE: Your appearance & work ethic.

EDUCATIONAL BACKGROUND

List last three (3) schools attended, starting with the most recent. List number of years completed. Indicate degree or diploma earned, if any. Grade Point Average or Class Rank. Major field of study, if applicable.

SCHOOL	# OF YEARS COMPLETED	DEGREE/ DIPLOMA	GPA or CLASS RANK	MINOR	MAJOR

May we contact you at work? ☐ Yes ☐ No

If yes, work number and best time to call. () :

Have you submitted an application here before? ☐ Yes ☐ No

If yes, give dates. From ___/___/___ To ___/___/___

Have you ever been employed here before? ☐ Yes ☐ No

If yes, give date(s) and position(s) _____/___/___

Are you legally eligible for employment in this country? ☐ Yes ☐ No

Date available for work _____/___/___ What is your desired rate of pay? \$_____

Type of employment desired ☐ Full-time ☐ Part-time ☐ Temporary ☐ Seasonal

Have you ever been bonded? ☐ Yes ☐ No

Have you ever pled "guilty" or "no contest" to, or been convicted of a crime? ☐ Yes ☐ No

If yes, please provide date(s) and details _____

(ANSWERING "YES" TO THESE QUESTIONS DOES NOT CONSTITUTE AN AUTOMATIC BAR TO EMPLOYMENT. FACTORS SUCH AS DATE OF THE OFFENSE, SERIOUSNESS AND NATURE OF THE VIOLATION, REHABILITATION AND POSITION APPLIED FOR WILL BE TAKEN INTO ACCOUNT.)

****Working at Great Harvest of Goldsboro can be a physical job and requires some of the following (but is not limited to):**

Bending, stooping, reaching, lifting up to 60 pounds, moving quickly, changing out soda machine boxes, climbing on ladders, doing dishes, putting away inventory, and mopping.

Do you understand the requirements of working for Great Harvest of Goldsboro? Write "Yes" and initial if you understand.

WORK EXPERIENCE

PLEASE FILL OUT COMPLETELY. Explain any periods of unemployment in the "COMMENTS" section below.

Employer	Telephone #	Dates Employed	Summarize the Type of Work Performed and Job Responsibilities
		From To	
Address			
Starting Job Title/Ending Job Title		Starting Hourly Rate/Salary	
		\$ Per	
Immediate Supervisor and Title		Ending Hourly Rate/Salary	
Reason for Leaving		\$ Per	

May We Contact for Reference ☐ Yes ☐ No If no, please explain:

Employer	Telephone #	Dates Employed	Summarize the Type of Work Performed and Job Responsibilities
		From To	
Address			
Starting Job Title/Ending Job Title		Starting Hourly Rate/Salary	
		\$ Per	
Immediate Supervisor and Title		Ending Hourly Rate/Salary	
Reason for Leaving		\$ Per	

May We Contact for Reference ☐ Yes ☐ No If no, please explain:

Employer	Telephone #	Dates Employed	Summarize the Type of Work Performed and Job Responsibilities
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		\$ Per	
Immediate Supervisor and Title		Ending Hourly Rate/Salary	
Reason for Leaving		\$ Per	

May We Contact for Reference ☐ Yes ☐ No If no, please explain:

Employer	Telephone #	Dates Employed	Summarize the Type of Work Performed and Job Responsibilities
		From To	
Address			
Starting Job Title/Ending Job Title		Starting Hourly Rate/Salary	
		\$ Per	
Immediate Supervisor and Title		Ending Hourly Rate/Salary	
Reason for Leaving		\$ Per	

May We Contact for Reference ☐ Yes ☐ No If no, please explain:

COMMENTS (including explanation of any periods of unemployment)

REFERENCES

List three (3) school or business references that are NOT related to you that give you permission for us to contact.

NAME:	JOB TITLE:	EMAIL:	PHONE NUMBER:

List any additional information you would like us to consider.

APPLICANT STATEMENT

You Must Read & Sign the Following Conditions & Certifications

I AGREE TO CONFORM TO THE RULES & REGULATIONS OF GREAT HARVEST BREAD CO.
CONFIDENTIALITY STATEMENT: Employees and former employees are prohibited from releasing to any other party any information whatsoever about Great Harvest Bread Co. which is of a confidential nature or which could be deemed to constitute a "trade secret". Employees or former employees are further prohibited from using, in any manner whatsoever, information which is confidential, proprietary, or privileged, whether for their personal benefit or gain, or for that of any other person. Any information, which has not been disclosed publicly in writing, should be treated as confidential and proprietary.

I certify my responses to the information requested on this application are true and, expressly authorize without reservation, Great Harvest Bread Co., its representative, employees, or agents the right to investigate all information given and to secure additional information, if necessary. I understand that a report may be made whereby information is obtained through personal interviews with third parties, such as family members, business associates, financial sources, friends, neighbors or others with whom I am acquainted. I understand and consent to an inquiry that may include information as to my character and general reputation, personal references, verification of education including requests for transcripts, and criminal reports, etc. I have the right to make a written request within a reasonable period of time for a complete and accurate disclosure of additional information concerning the nature and scope of the investigation. In accordance with law, I hereby release from all liability or responsibilities all persons, companies, organizations or corporations furnishing such information.

I further understand that any misleading or false statements or my failure to provide a completed application may render this application void and, if employed, may be cause for immediate dismissal.

DO NOT SIGN UNTIL YOU HAVE READ THE ABOVE "APPLICANT STATEMENT".

Signature of Applicant _____ Date ____/____/____

Great Harvest Bread Co. does not discriminate on the basis of race, color, national origin, sex, religion, age, disability, veteran status, or any other criterion made unlawful under applicable federal or state laws. You are not required to give information responsive to inquiries prohibited by law.