

Great Harvest Bread Co.[®]

DONATION REQUEST FORM

Here at Great Harvest we believe in giving generously to others. We welcome opportunities to help our Community and appreciate your interest.

OUR DONATION GUIDELINES:

- We donate to non-profit organizations that serve our community.
- We donate our products: bread and cookies
- We can consider only donation requests that are submitted on this form. We **DO NOT** accept any requests over the counter, by phone, or email. Feel free to attach additional information to the form.
- We ask for notice of at **30 DAYS PRIOR TO YOUR EVENT** of any donation request, but advise as much notice as you can give.
- Requests filled out according to our donation guidelines are filled on a first-come, first serve basis.
- Because of the volume of requests we receive, it is more likely we can help you if you make your request early.
- Due to high production volume, we **DO NOT** accept donation requests the week of Easter and from November 15–December 31st. Please consider us at another time.

Organization Name _____

Name of Event _____

Date & Time of Event _____ Number in Attendance _____

Contact Person _____

Contact Person Address _____

Phone # (daytime) _____ E-mail _____

Type of Donation Request

_____ Refreshments (please specify: _____ Bread, _____ Rolls, _____ Cookies)
_____ Auction Item (ex., Bread Basket) _____ Door Prize (quantity: _____)

Please briefly note how this event will directly benefit our community:

Signature _____ Date _____

RESPONSE

_____ We are happy to donate the following: _____

Retail value of the donation _____

Please arrange to have the donation picked up at the bakery on _____, after _____

_____ Sorry, but we are unable to donate at this time, but please ask us another time.

Please return this form in person to Great Harvest Goldsboro with your address, phone number, and email address. Attach non-profit documentation and/or any advertising materials to this form. We will contact you within 5 business days. If you do not hear back from us, please make sure you call and speak with Michele to ensure your form has been received.